**OTC Accountant**

Reporting to Group Accounting Manager (OTC)

We are one big family in Rohlík. We see the world from the better side and we are constantly looking for ways to make each other happier. We know that even seemingly small goodies can be of great importance, and therefore, together with the rediscovered power of humanity and helpfulness, we return to our roots. To nature, honest craftsmanship and the countryside, where there is inspiration for all who believe that it is time for good things and especially for good food.

**Department Overview**

Journal vouchers, month end, accounting, analysis, reporting, statements, invoices, payments, balances. Does it make your head spin? At the Finance Department we love it the most at Rohlik! We maintain the smooth running of the company and its financial health.

**Role Overview**

OTC Accountant role is part of Group Finance Centre, reporting to Group Accounting Manager (OTC). Role is overlooking all accounting activities for the relevant process – OTC, related to the Rohlik Group and other related entities.

**What we expect from you**

● OTC processing (cash application, billing)

● Preparing OTC related journal vouchers

● Open items resolution

● Assuring timeliness and quality of reconciliation process

● Participate on performance management and KPIs setting process

● Participate on Transitions, ERP implementation and other projects

**What we look for**

● Student of Business Administration, Accounting or Finance

● Basic accounting knowledge

● 2+ years of proven accounting experience in finance

● Demonstrate experience in driving continuous improvement

● Business-level English language skills (speaking and writing

● Strong communication, interpersonal, and organization skills required

**KPI’s typical for the position**

● Value of unapplied cash/aging



● Overdue amounts

● Timeliness of manual billing (Invoice request completed within 1 day)

**What we offer**

● Your work will have a direct impact on the company's results

● We will implement your good ideas almost immediately – not waiting for the approval of the headquarters somewhere in the world

● You will not be bound by corporate processes

● Your work has to be innovative and meaningful, we do not want to follow trends, but set them ● Last but not least, we mainly offer a fair reward and the possibility of professional growth and education, also a great bunch of people around and a legendary company events

****

